



### FORM 3 to Business Rules

#### Reconversion Request Form for conversion of Mutual Fund Units held in Dematerialised form to Statement of Account form

<b>To</b> ANJANEY STOCK BROKING LIMITED 6, Waterloo Street 4 <sup>th</sup> Floor, Room No. 406 Kolkata - 700069 DP ID – IN304012	Date	DD	MM	YYYY
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I/We hereby declare that the below mentioned account may be debited to the extent of my/our reconversion request and equivalent units into Statement of Account form be issued for the same. I/We hereby declare that the below mentioned units are registered in the name(s) of below mentioned person(s).

Client Details									
Client ID									
Name of the account holder(s)	Sole/First holder								
	Second holder								
	Third holder								

#### Details of Units:

Mutual Fund Name	
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☐  
Free Units

☐  
Locked-in Units

Sr. No	ISIN	Unit Description	Quantity	Details of Lock-in (if applicable)		Reconversion request number (RRN) (To be filled in by Participant)
				Reason	Release date	

#### Notes:

1. In case the space is found to be insufficient, an annexure containing the said details in the same format may be attached.
2. Please use separate form for free units and locked-in units

Authorised Signatory(ies)

<b>Holder(s)</b>	<b>Signature(s)</b>
Sole/First Holder	
Second Holder	
Third Holder	

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**Participant Authorisation**

Received the above mentioned Units for reconversion into Statement of Account form:

<b>Client Details</b>								
Client ID								
Name of the account holder(s)	Sole/First holder							
	Second holder							
	Third holder							

The application form is verified with the details of the Client account and certify that the application form is in order. The account has sufficient balances to accept the reconversion request as requested. It is also certified that the Clients' signatures are verified and found in order.

**Date:**

**Forwarded by (Name of the Official) :**

**(Participant's Stamp)**

**Signature:**

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**Acknowledgment**

**Participant's Name, Address and ID**

**(pre-printed serial no.)**

We hereby acknowledge the receipt of a reconversion request for \_\_\_\_\_ (*quantity*) of Mutual fund units of \_\_\_\_\_ (*security details*) from \_\_\_\_\_ (*Name*) having Client ID \_\_\_\_\_ surrendered on \_\_\_\_\_ (*date*) to be delivered in the form of Mutual Fund units represented by Statement of Account.

**(Participant's Stamp and Signature)**

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